General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *ADVANTAGE*!™, a menu-driven database system. The INTERNET address for GSA *ADVANTAGE*!™ is: **http://www.GSAAdvantage.gov**.

Mission Oriented Business Integrated Services (MOBIS)
Federal Supply Group: 87   Class: 874

Contract No: GS-23F-8049H

For more information on ordering from Federal Supply Schedules
click on the FSS Schedules button at http://www.fss.gsa.gov

Contract Period: 11/21/1997 – 9/30/2017

Price List Effective June 11, 2015 through Modification CM-A453 Refresh 24

GENERAL DYNAMICS INFORMATION TECHNOLOGY, INC.
3211 Jermantown Road
Fairfax, VA 22030

Telephone: (703) 995-5373
FAX: (703) 383-6087
http://www.gdit.com
Business Size: Large Business

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1. b. Pricing:

Labor Category rates proposed in support of all SINs and are valid for all sites.

See Appendix 1 for GDIT Prices.

1. c. Hourly Rates: See Appendix 2 for Labor Category Descriptions.

2. Maximum Order: $1,000,000 - all SINs

3. Minimum Order: $100

4. Geographic Coverage: The geographic scope of this contract encompasses the 48 contiguous states, the District of Columbia, Alaska, Hawaii, the Commonwealth of Puerto Rico, and overseas U.S. Government installations.

5. Points of Production: Fairfax, VA

6. Discount from List Prices or Statement of Net Price: Prices shown are net prices.

7. Quantity Discounts: None

It is General Dynamics Information Technology, Inc.'s (GDIT's) practice to review each task order for factors that may allow us to propose discounted labor rates.

8. Prompt Payment Terms: Payment terms are Net 30 calendar days.

9. a. Government Purchase Cards Below the Micro-purchase Threshold: GDIT will accept Government Purchase Cards for task orders placed that are below the micro-purchase threshold.

b. Government Purchase Cards Above the Micro-purchase Threshold: GDIT will accept Government Purchase Cards for task orders placed that are above the micro-purchase threshold.

10. Foreign Items: N/A

11. a. Time of Delivery: As negotiated in each task order.

b. Expedited Delivery: The items available for expedited delivery are noted in this price list:

For all SINs – negotiated on a task order basis.

c. Overnight and 2-day Delivery. Same as Expedited Delivery above.

d. Urgent Requirements. When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

12. F.O.B. Point(s): The F.O.B. Point is destination for all purchased end items ordered hereunder for the 48 contiguous states and the District of Columbia. Equipment purchased and destined to countries outside the 48 states shall be shipped F.O.B. Point of Embarkation. Charges for all insurance and shipping beyond the Point of Embarkation will be the responsibility of the Government. The Government may, at its option, elect to ship by Air Freight and the Government will pay all associated charges. Air Freight charges are on an "open market" basis only.

13. a. Ordering Address(es):

For mailed orders, the postal mailing address where paper form orders should be mailed is as follows:

General Dynamics Information Technology, Inc.
3211 Jermantown Road
Fairfax, VA 22030-2844
Attention: Janet L. Skahill

Contract Administration:

Janet L. Skahill
Voice: (401) 845-3658
Fax: (703) 383-6785

Email: janet.skahill@GDIT.com

Contact for Technical/Ordering Assistance or for placing orders via facsimile or email:

Mr. Mike McHugh
Voice: (703) 995-5373
Fax: (703) 383-6087
Email: michael.mchugh@gdit.com

13. b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment Address:

Payment Via Check/U.S. Mail:

General Dynamics Information Technology, Inc.
PNC Bank, N.A.
P. O. Box 643014
Pittsburgh, PA 15264-3014

15. Warranty Provision:

For the purpose of this contract, commitments, warranties, and representations include (in addition to those agreed upon for the entire schedule contract):

- Time of delivery/installation quotations for individual orders
- Technical representations and/or warranties of products concerning performance; total system performance and/or configuration; physical, design, and/or functional characteristics; and capabilities of a product/equipment/service/software package submitted in response to requirements that result in orders under this schedule contract.
- Any representation and/or warranties concerning the products made in any literature, description, drawings, and/or specifications furnished by the contractor.

16. Statement Concerning Availability of Export Packing:

Not available within the scope of this contract.

17. Terms and Conditions of Government Purchase Card Acceptance:

None.

18. Terms and Conditions of Rental, Maintenance, and Repair:
N/A

19. Terms and Conditions of Installation:
N/A

20. Terms and Conditions of Repair Parts:
N/A

20a. Terms and Conditions for Any Other Services:

1. *OCONUS*: GDIT proposes to use the same loaded rates for CONUS and OCONUS efforts plus overseas differential. For OCONUS efforts we will propose any special insurance, special space costs, telecommunications, COLA, HOLA, and any other costs directly related to supporting employees outside of the continental United States as Other Direct Costs in our delivery order proposals.

2. *Travel:* Any travel required by an ordering agency in the performance of MOBIS services under this contract will be reimbursed by the ordering agency. Contractor travel will be in accordance with the Federal Travel Regulations or Joint Travel Regulations, as applicable. Established federal government per diem rates will apply to contractor travel, plus applicable G&A expenses.

3. *Delivery Orders with option years*: Task orders with option years may be placed against this GSA Schedule.

21. Service and Distribution Points: N/A

22. List of Participating Dealers: N/A

23. Preventive Maintenance: N/A

24. a. Environmental Attributes: N/A

24. b. Section 508 Compliance: If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at GDIT's homepage: **www.gdit.com**. The EIT standard can be found at: **www.Section508.gov** .

25. Data Universal Number System (DUNS) Number:

06-764-1597

26. Central Contractor Registration (CCR) Database:

GDIT has registered with the Central Contractor Registration (CCR) Database.

INFORMATION FOR ORDERING OFFICES

1. Type of Contractor - Large Business
2. Contractor's Taxpayer Identification Number (TIN):

54-1194322

3. CAGE Code: 07MU1

4.   DUNS Number: 06-764-1597

5.   Inspection/Acceptance

The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The Government reserves the right to inspect or test any supplies or services that have been tendered for acceptance. The Government may require repair or replacement of nonconforming supplies or reperformance of nonconforming services at no increase in contract price. The Government must exercise its postacceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.

6.   Limitation of Liability

Except as otherwise provided by an express warranty, the Contractor will not be liable to the Government for consequential damages resulting from any defect or deficiencies in accepted items.

7.   Special Provisions for Task Orders

Agencies may incorporate provisions in their task orders that are essential to their requirements (e.g., security clearances, hazardous substances, special handling, key personnel, etc.). These provisions, when required, will be included in individual task orders. Any cost necessary for the contractor to comply with the provision(s) will be included in the task order proposal, unless otherwise prohibited by law.

8.   Security Requirements

In the event security requirements are necessary, the ordering activities may incorporate, in their delivery orders, a security clause in accordance with current laws, regulations, and individual agency policy; however, the burden of administering the security requirements shall be with the ordering agency.

9.   8.405-2 - Ordering Procedures for Services Requiring a Statement of Work

 (a) *General.* Ordering activities shall use the procedures in this subsection when ordering services priced at hourly rates as established by the schedule contracts. The applicable services will be identified in the Federal Supply Schedule publications and the contractor's pricelists.

(b) *Statements of Work (SOWs).* All Statements of Work shall include the work to be performed; location of work; period of performance; deliverable schedule; applicable performance standards; and any special requirements (*e.g.*, security clearances, travel, special knowledge). To

the maximum extent practicable, agency requirements shall be performance-based statements (see subpart 37.6).

(c) *Request for Quotation procedures.* The ordering activity must provide the Request for Quotation (RFQ), which includes the statement of work and evaluation criteria (*e.g.*, experience and past performance), to schedule contractors that offer services that will meet the agency's needs. The RFQ may be posted to GSA's electronic RFQ system, e-Buy (see 8.402(d)).

> (1) *Orders at, or below, the micro-purchase threshold.* Ordering activities may place orders at, or below, the micro-purchase threshold with any Federal Supply Schedule contractor that can meet the agency's needs. The ordering activity should attempt to distribute orders among contractors.

> (2) *For orders exceeding the micro-purchase threshold, but not exceeding the maximum order threshold.*

>> (i) The ordering activity shall develop a statement of work, in accordance with 8.405-2(b).

>> (ii) The ordering activity shall provide the RFQ (including the statement of work and evaluation criteria) to at least three schedule contractors that offer services that will meet the agency's needs.

>> (iii) The ordering activity should request that contractors submit firm-fixed prices to perform the services identified in the statement of work.

> (3) *For proposed orders exceeding the maximum order threshold or when establishing a BPA.* In addition to meeting the requirements of 8.405-2(c)(2), the ordering activity shall--

>> (i) Provide the RFQ (including the statement of work and evaluation criteria) to additional schedule contractors that offer services that will meet the needs of the ordering activity. When determining the appropriate number of additional schedule contractors, the ordering activity may consider, among other factors, the following:

>>> (A) The complexity, scope and estimated value of the requirement.

>>> (B) The market search results.

(ii) Seek price reductions.

(4) The ordering activity shall provide the RFQ (including the statement of work and the evaluation criteria) to any schedule contractor who requests a copy of it.

(d) *Evaluation.* The ordering activity shall evaluate all responses received using the evaluation criteria provided to the schedule contractors. The ordering activity is responsible for considering the level of effort and the mix of labor proposed to perform a specific task being ordered, and for determining that the total price is reasonable. Place the order, or establish the BPA, with the schedule contractor that represents the best value (see 8.404(d)). After award, ordering activities should provide timely notification to unsuccessful offerors. If an unsuccessful offeror requests information on an award that was based on factors other than price alone, a brief explanation of the basis for the award decision shall be provided.

(e) *Minimum documentation.* The ordering activity shall document—

(1) The schedule contracts considered, noting the contractor from which the service was purchased;

(2) A description of the service purchased;

(3) The amount paid;

(4) The evaluation methodology used in selecting the contractor to receive the order;

(5) The rationale for any tradeoffs in making the selection;

(6) The price reasonableness determination required by paragraph (d) of this subsection; and

(7) The rationale for using other than—

(i) A firm-fixed price order; or

(ii) A performance-based order.

(ii) A performance-based order.

10. Purchase of Open Market Items

NOTE: Open Market Items are also known as incidental items, non-contract items, non-Schedule items, and items not on a Federal Supply Schedule contract.

For administrative convenience, an ordering office contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule

blanket purchase agreement (BPA) or an individual task or delivery order, **only if**-

(a)   All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));

(b)   The ordering office contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;

(c)   The items are clearly labeled on the order as items not on the Federal Supply Schedule; and

(d)   All clauses applicable to items not on the Federal Supply Schedule are included in the order.

11. GSA *Advantage!*

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA *Advantage!* will allow the user to perform various searches across all contracts including, but not limited to:

(a) Manufacturer;

(b) Manufacturer's Part Number; and

(c) Product categories.

Agencies can browse GSA *Advantage!* By accessing the Internet World Wide Web utilizing a browser (ex. Netscape). The Internet address is http://www.gsaadvantage.gov/ .

BLANKET PURCHASE AGREEMENTS (BPAs)

Federal Acquisition Regulation (FAR) 13.303-1 defines a Blanket Purchase Agreement (BPA) as a simplified method of filling anticipated repetitive needs for supplies or services by establishing "charge accounts'' with qualified sources of supply.

The use of Blanket Purchase Agreements under the Federal Supply Schedule Program is authorized in accordance with FAR 13.303-2(c)(3), which reads, in part, as follows:

"BPAs may be established with Federal Supply Schedule Contractors, if not inconsistent with the terms of the applicable schedule contract."

CONTRACTOR TEAMING ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Contractor's Reports of Sales and 552.238-76, Industrial Funding Fee, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

OVERSEAS DIFFERENTIAL PAY

The Department of State's Standardized Regulations (DSSR) provides the regulations governing allowances, differentials (i.e. Hardship Post and/or Danger Pay) and definitions for all designated areas for all U.S. Government civilian employees. The DSSR provides for additional compensation for service in foreign locations where conditions of environment differ so substantially from conditions of environment in the continental U.S. that additional compensation is warranted and necessary as a recruitment or retention incentive. For U.S. Government civilian employees, hired in the United States, these are cumulative with a maximum of 35 percent each over the basic pay. (The cumulative maximum differential is 70 percent over basic pay, for an overall compensation of 170 percent of base pay.)

Applicability to contract performance: In order to facilitate contractor performance in areas where these differentials may be appropriate, this provision allows the use of the State Department regulations and allowances as a basis for establishing differential labor rates on task orders. Information on current rates is available at the U.S. Department of State, Office of Allowances website (http://aoprals,state.gov/Web920/default.asp?menu_id=95). If payment of a differential is determined appropriate by the task order contracting officer, that contracting officer may utilize any method to determine the labor rate (or additional price if pricing is based on other than labor rates) actually paid to the contractor. However, in no event shall the total price paid exceed the Schedule contract price plus the State Department compensation rate applicable to the locality in question.
Example: A task order is contemplated with performance in Kabul, Afghanistan. As of the date of the contractor's quotation, the State Department allowance for this location is 70%. The contract rate for the labor category in question is $100.00 per hour. Therefore, the maximum allowable differential rate for that labor category would be $170.00 per hour.

GENERAL DYNAMICS INFORMATION TECHNOLOGY, INC. (GDIT) COMPANY OVERVIEW

General Dynamics Information Technology provides information technology, systems engineering and professional services to customers in the defense, intelligence, homeland security, federal civil and commercial sectors.

With approximately 21,000 employees worldwide, the company utilizes its deep mission understanding to deliver proven IT services and enterprise solutions in support of more than 1,000 customer communities. As a trusted systems integrator for more than 50 years, General Dynamics enables customers to achieve their expanding mission requirements, meet enterprise goals, and accomplish business objectives on-time and on-budget.

General Dynamics Information Technology uses an integrated approach to business process development, technology solutions, operations and logistics to help achieve expanding mission requirements and accomplish goals on-time and on-budget. As a top tier IT integrator, we provide a complete suite of information technology, systems engineering and professional services.

We serve all branches of the Department of Defense, more than 50 civil agencies and state and local governments. We have in-country offices in Canada, Europe, Africa, the Middle East and Asia serving DoD OCONUS sites as well as foreign governments, international organizations and commercial customers.

As a leading IT services company, General Dynamics Information Technology provides government customers with the systems integration, strategy and program management, systems engineering, operations services, and simulation and training solutions necessary to manage the development and operations of mission-critical systems.

As a world-class IT architect and systems integrator, General Dynamics Information Technology designs, builds, integrates, and operates enterprise and wireless networks for national defense, intelligence and homeland security.

General Dynamics Information Technology is one of four companies that make up General Dynamics' Information Systems and Technology Group. Headquartered in Fairfax, Va., General Dynamics Information Technology has major offices in Aberdeen Proving Ground, MD; Annandale, VA; Arlington, VA; California, MD; Chantilly, VA; Chesapeake, VA; Fort Bragg, NC; Montgomery, AL; Needham, MA; Pax River, MD; San Diego, CA; Sierra Vista, AZ; Tampa, FL; and Washington, DC metro area.

General Dynamics, headquartered in Falls Church, Virginia, employs approximately 95,000 people worldwide. The company is a market leader in business aviation; land and expeditionary combat systems, armaments and munitions; shipbuilding and marine systems; and information systems and technologies.

Special Items Numbers (SINs)

As a selected vendor under this schedule, GDIT provides services in the following Special Item Numbers (SINs):

- SIN 874-1, 874-1RC Integrated Consulting Services
- SIN 874-4, 874-4RC Training Services: Instructor Led Training, Web Based Training, Course Development and Test Administration, Learning Management, Internships
- SIN 874-6, 874-6RC Acquisition Management Support
- SIN 874-7, 874-7RC Integrated Business Program Support Services

SIN 874-1, 874-1RC • Integrated Consulting Services

GDIT provides expert advice, assistance, guidance or counseling in support of agencies' mission oriented business functions. This may also include management or strategy consulting, research, evaluations,studies,analyses,scenarios/simulations, reports business policy and regulation development assistance, strategy formulation, and expert witness services.. Examples of GDIT's consultation efforts include:

- Strategic, business, and action planning
- High performance work
- Process and productivity improvement
- High performance work
- Systems alignment
- Leadership systems
- Organizational assessments
- Cycle Time
- Performance measures and indicators
- Program audits, evaluations, and customized training
- Facilitation and related decision support services
- Survey services, using a variety of methodologies, including survey planning, design, and development; survey administration; data validation and analysis; reporting and stakeholder briefings.

SIN 874-4, 874-4RC • Training Services: Instructor Led Training, Web Based Training, Course Development and Test Administration, Learning Management, Internships -

GDIT provides quality training services using an extensive and experienced labor pool.

Sample services include:
• Paper-based ILT, CBT, WBT, EPSS, video, satellite, web-cast and virtual learning products
• Internal video, audio and animation production and editing studios
• Technology-based courseware delivered in accordance with SCORM WBT and LMS standards
• DIS-certified secret training development facility
• Kirkpatrick's levels 1-4 evaluation and ROI
• Organizational assessment research and analysis
• GSA section 508 training

The following tasking areas shown are typically conducted by GDIT, but are not all-inclusive.

Instructor-Led Training:
Lead training in the areas of business, management, science, computer, communication, health and safety, and foreign language.

Course Development and Test Administration:
• Develop and implement training to meet the agencies goals and objectives in the subject areas needed
• Deliver thorough customized, interactive, on-line courses or instructor-led courses

Training Operations and Distance Learning:
GDIT provides a broad range of products and services with great emphasis on developing custom training delivered via:
• CD-ROM or Internet-based applications
• Instructor-led training
• Employee performance support systems
• Document and course conversions

GDIT's training staff currently provides superior performance improvement and training services to both federal government and private industry. We have professionals nationwide with expertise in the analysis, design, development, implementation and evaluation of training solutions and job performance aids using the appropriate technology to improve workforce productivity.

Specific disciplines of expertise include instructional systems design, education and adult learning principles, cooperative learning, programming and authoring tools, learning management systems, graphic arts and media design, and industrial and organizational assessment. As innovators in technology-enabled learning, the training services we provide using our GSA MOBIS Schedule contract are unparalleled:

We can also develop customized training programs to meet your special needs.

SIN 874-6, 874-6RC • Acquisition Management Support

GDIT shall provide support in conducting OMB Circular A-76 Commercial Activities studies, strategic sourcing studies, privatization studies, public-private partnerships, Federal Activities Inventory Reform Act, and other competitive sourcing projects or efforts.

Services include but are not limited to:

- study planning and assessments, development of Performance Work Statements (PWS)
- development of Quality Assurance Surveillance Plans (QASP)
- performance of management studies to determine the Government's Most Efficient Organization (MEO)
- development of in-house Government cost estimates, comparisons of in-house bids to proposed contractor prices
- Administrative Appeal Process support
- MEO or contract implementation support as a result of a privatization study
- MEO performance reviews

SIN 874-7, 874-7RC • Integrated Business Program Support Services

GDIT understands that Integrated Business Program Support Services are a unified and iterative approach through the application of knowledge, skills, tools, and techniques to project activities in order to meet or exceed stakeholder needs and expectations from a program or project. GDIT's goals and overall objectives are to reduce the risks associated with cost, schedule, and performance during the System Development Life

Cycle (SDLC) and to produce and sustain fully supportable systems that meet the established operational and system readiness objectives, as stated in the specific system documents, at the lowest Life Cycle Cost (LCC). We meet our goals through an Iterative Project Development Methodology (IPDM). IPDM uses prototypes to develop components of a system and assumes the project remains dynamic throughout the project lifecycle, allowing specification changes based on component changes or stakeholder needs. This methodology delivers a shorter time period at a reduced cost with a high degree of user acceptance.

Our professional program management staff offers low risk solutions in strategic planning and project management support best related to system design, acquiring the required support, and providing the required operational phase support for the best value.

Services offered include, but are not limited to:

- Program management
- Program integration (team leader)
- Program oversight
- Project management
- Operational/administrative business support services in order to carry out program objectives

Appendix 1

Option 3 - Hourly Rates Include .75% IFF

SINs 874-1, 874-6, 874-7
SINs 874-1RC, 874-6RC, 874-7RC

Labor Category	Option 3 - Hourly Rates effective 3/1/2012
Program Manager	$ 148.10
Project Manager/Task Leader	$ 123.85
Sr. Training Specialist/Instructor	$ 90.55
Training Specialist/Instructor	$ 73.01
Statistician	$ 104.31
Systems Analyst 3	$ 134.98
Systems Analyst 2	$ 100.88
Systems Analyst 1	$ 51.51
Data Administrator	$ 100.63
Communications Engineer	$ 107.34
Programmer	$ 62.38
Graphic Designer I (See Note)	$ 52.34
Technical Writer	$ 48.05
Technical Typist	$ 37.65
Consultant 4	$ 255.77
Consultant 3	$ 175.18
Consultant 2	$ 159.06
Consultant 1	$ 122.58
Sr. Consultant 3	$ 201.84
Sr. Consultant 2	$ 191.99
Sr. Consultant 1	$ 184.60
Management Consultant 3	$ 230.30
Management Consultant 2	$ 220.78
Management Consultant 1	$ 194.68
Sr. Management Consultant 3	$ 268.52
Sr. Management Consultant 2	$ 255.11
Sr. Management Consultant 1	$ 229.78
Info/Functional Analyst 3	$ 108.54
Info/Functional Analyst 2	$ 106.28
Info/Functional Analyst 1	$ 79.59
Sr Info/Functional Analyst 3	$ 139.61
Sr Info/Functional Analyst 2	$ 130.54
Sr Info/Functional Analyst 1	$ 121.20
Planning/Implem Support Staff 3	$ 62.36
Planning/Implem Support Staff 2	$ 54.96
Planning/Implem Support Staff 1	$ 47.61
Sr. Planning/Implem Support Staff 3	$ 87.27
Sr. Planning/Implem Support Staff 2	$ 77.20
Sr. Planning/Implem Support Staff 1	$ 67.15

SINs 874-4 and 874-4RC

Labor Category	Option 3 - Hourly Rates effective 3/1/2012
Program Manager	$ 148.10
Project Manager/Task Lead	$ 123.85
Senior Systems Engineer	$ 106.38
Systems Engineer	$ 87.60
Operations Manager	$ 100.75
Data Manager	$ 119.72
Data Management Specialist	$ 87.17
Data Administrator	$ 100.63
Computer Security Specialist	$ 87.60
Configuration Management Specialist	$ 83.01
Quality Assurance Manager	$ 130.66
Quality Assurance Specialist	$ 74.44
Documentation Specialist	$ 64.68
Technical Writer	$ 48.05
Technical Typist	$ 37.65
Technical Expert Level IV	$ 443.85
Technical Expert Level III	$ 373.77
Technical Expert Level II	$ 305.44
Technical Expert Level I	$ 262.20
Graphic Designer V	$ 90.55
Graphic Designer IV	$ 84.97
Graphic Designer III	$ 75.73
Graphic Designer II	$ 64.68
Graphic Designer I	$ 52.34
Instructional System Designer III	$ 90.55
Instructional System Designer II	$ 71.58
Instructional System Designer I	$ 58.33
Programmer V	$ 127.12
Programmer IV	$ 112.20
Programmer III	$ 93.08
Programmer II	$ 62.38
Programmer I	$ 64.06
Testing and Validation Specialist	$ 69.24
Training & Performance Specialist II	$ 118.46
Training & Performance Specialist I	$ 100.02
Training Specialist III	$ 87.99
Training Specialist II	$ 80.15
Training Specialist I	$ 52.86
Sr. Training Specialist/Instructor	$ 90.55
Training Specialist/Instructor	$ 73.01
Video Producer/Director	$ 99.07
Videographer/Editor	$ 64.68

DAILY RATES: GDIT has established Daily Rates. These rates assume an eight (8) hour workday. To arrive at the Daily Rate, multiply the Hourly Rate times eight (8).

OUTCONUS: GDIT proposes to use the same loaded labor rates for CONUS and OUTCONUS efforts plus overseas differentials. However, for OUTCONUS efforts we will propose any special insurance, special space costs, telecommunications, COLA, HOLA, and any other costs directly related to supporting employees outside of the continental United States as Other Direct Costs in our delivery order proposal.

SCA Matrix

SCA Eligible contract Labor Category	SCA Equivalent Code Title	WD Number
Planning/Implementation Support Staff 1	Administrative Assistant – 01020	WD#05-2103
Documentation Specialist	Word Processor III - 01613	WD#05-2103
Graphic Designer I	Graphics Artist – 15080	WD#05-2103
Programmer I	Computer Programmer I – 14071	WD#05-2103
Training Specialist I	Tech Instructor/Course Developer – 15095	WD#05-2103
Videographer/Editor	Photographer III – 13073	WD#05-2103
Technical Writer	Technical Writer III -30463	WD#05-2103
Technical Typist	Word Processor II - 01612	WD#05-2103

"The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated (**) SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly."

Labor Category Descriptions for SIN 874-1, 874-6, 874-7
Labor Category Descriptions for SIN 874-1RC, 874-6RC, 874-7RC

Program Manager

Education/Experience: Bachelor's degree. Must have at least ten years' experience, of which at least six years must be specialized. Specialized experience includes: complete project development from inception to deployment, demonstrated ability to provide guidance and direction in the tasks similar to the sample tasks provided in the statement of work, proven expertise in the management and control of funds and resources, demonstrated capability in managing multi-task contracts of this type and complexity.

Functional Description: Serves as the contractor's contract manager, and shall be the contractor's authorized interface with the Government Contracting Officer (CO), the Contracting Officer's Representative (COR), government management personnel and customer agency representatives. Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel and communicating policies, purposes, and goals of the organization to subordinates. Shall be responsible for the overall contract performance and shall not serve in any other capacity.

Project Manager/Task Leader

Education/Experience: Bachelor's degree. Must have seven years of general experience including five years of specialized experience of which two years were direct supervisory experience.

Functional Description: Monitors each task and keeps the Program Manager abreast of all problems and accomplishments. Anticipates problems, and works to mitigate the anticipated problems. As a team or project leader, provides technical direction for the complete systems development effort. May serve as a technical authority for a design area. As a staff specialist or consultant, resolves unique and unyielding systems problems using new technology.. Can complete tasks within estimated timeframes and budget constraints. Schedules and assigns duties to subordinates. Interacts with government management personnel. Reports in writing and orally to contractor management and government representatives, including the government contracting officer.

Senior Training Specialist/Instructor

Education/Experience: Bachelor's degree.   Must have six years' experience in information systems development, training, or related fields, with at least three years' experience developing and providing ADP and end-user training on computer hardware and application software.

Functional Description: Conducts the research necessary to develop and revise training courses and prepares appropriate training catalogs. Prepares all instructor materials (course outline, background material, and training aids). Prepares all student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Trains personnel by conducting formal classroom courses, workshops, and seminars. Provides daily supervision and direction to staff.

Training Specialist/Instructor

Education/Experience: Bachelor's degree. Must have four years' experience in information systems development, training, or related fields. Must have two years specialized experience. Specialized experience includes: experience in developing and providing ADP and end-user training on computer hardware and application software. General experience includes information systems development, training, or related fields. Demonstrated ability to communicate orally and in writing.

Functional Description: Conducts the research necessary to develop and revise training courses. Develops and revises these courses and prepares appropriate training catalogs. Prepares all instructor materials (course outline, background material, and training aids). Prepares all student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Trains personnel by conducting formal classroom courses, workshops and seminars.

Statistician

Education/Experience: Bachelor's degree.   Must have seven years of general experience.

Functional Description: Designs experiments and data reduction schemes. Demonstrated experience in statistical techniques including regression analysis, linear logistics models and variant and multi-variant methods.

Systems Analyst Level 3

Education/Experience: Must have Ph.D. with 4 years or MS/MBA with 6 years or BA/BS with 8 years or AA/AS with 10 years of computer experience in information systems design and management.

Functional Description: Applies developed skills and knowledge of techniques in a specific professional, scientific/engineering, or technical area. Analyzes, evaluates and makes recommendations as part of a team or under supervision of senior personnel. Level dependent upon years of experience.

Systems Analyst Level 2

Education/Experience: Must have Ph.D. with 2 years or MS/MBA with 5 years or BA/BS with 7 years or AA/AS with 9 years of computer experience in information systems design and management. .

Functional Description: Applies developed skills and knowledge of techniques in a specific professional, scientific/engineering, or technical area. Analyzes, evaluates and makes recommendations as part of a team or under supervision of senior personnel. Level dependent upon years of experience.

Systems Analyst Level 1

Education/Experience: Must have Ph.D. with 1 year or MS/MBA with 2 years or BA/BS with 4 years or AA/AS with 6 years of computer experience in information systems design and management.

Functional Description: Applies developed skills and knowledge of techniques in a specific professional, scientific/engineering, or technical area. Analyzes, evaluates and makes recommendations as part of a team or under supervision of senior personnel. Level dependent upon years of experience.

Data Administrator

Education/Experience: Bachelor's degree. Must have at least six years of general experience in systems analysis or programming including four years of specialized experience in DBMS.

Functional Description: Provides highly technical expertise and guidance in the design, implementation, operation and maintenance of database management systems (DBMS). Evaluates and recommends available DBMS products after matching requirements with system capabilities. Determines file organization, indexing methods, and security procedures for specific applications. Controls the design and use of databases. Controls the global view, access, and safekeeping of databases. Monitors the use of databases. Must be capable of defining all required database administration policies, procedures, standards, and guidelines. Is an authority on the design of databases and the use of database management systems. Evaluates and recommends available DBMS products after matching requirements with system capabilities. Prepares and delivers presentations on DBMS concepts.

Communications Engineer

Education/Experience: Bachelor's degree.   Must have at least six years of general experience in data communications or computer systems including three years of specialized experience.

Functional Description: Provides technical direction for telecommunications activities including planning, designing, installing, and maintaining large telecommunications networks. Develops, operates, and maintains voice, video, and data communications systems. Applies telecommunications engineering principles and theory to propose design and configuration alternatives. Evaluates existing communications systems to identify deficiencies and network performance improvements. Consults with user personnel to ensure that problems have been properly identified and that the solution will meet the requirements. Analyzes network performance, usage and traffic flows, accesses and interfaces, transmission techniques, and protocols. Performs network analyses and feasibility studies concerning communications and communication networks. Prepares studies and gives presentations on communications concepts.   Provides technical guidance to other personnel concerning data communications requirements.   Participates in preparing specifications for acquiring commercially available data communications networks.

Programmer II

Education/Experience: Bachelor's degree.   Must have at least three years' experience in the computer programming field.

Functional Description: Performs assigned portions of design, programming, and documentation, for IS/ADP systems. Participates in all phases of software development with emphasis on the programming, testing, documentation, and acceptance phases. Designs and prepares technical reports and related documentation, and makes charts and graphs to record results.

Graphics Designer I

Education/Experience: High School diploma or GED. Must have at least three years' experience of which at least one year is specialized to include developing graphics/artistic presentations for publications and documents (preferably technical documentation).   Use of commercial automated word processing (e.g., WordPerfect, Word) and graphics (Harvard, Freelance, etc.) Systems. Experience with desktop publishing systems is desirable. Must demonstrate the ability to work independently or under only general direction.

Functional Description: Shall support the development of all contract deliverables and reports by developing and updating graphics presentations to improve the quality and enhance the usability of these documents. Shall be responsible for integrating the graphics generated with automated tools and the deliverable documents.

Technical Writer

Minimum/General Experience: Bachelor's degree. Must have three years' experience, of which at least one must be specialized.   Specialized experience includes: demonstrated experience in editing documents, including technical documents. Must demonstrate the ability to work independently or under only general direction.

Functional Description: Assist in collection and organizing information required for preparation of user manuals, training materials, installation guides, proposals, and reports. Edit functional descriptions, system specifications, user manuals, special reports, or any other customer deliverables and documents. Assists in performing financial and administrative functions.

Technical Typist

Education/Experience: High School diploma or GED. Must have at least two years' experience in a technical typing position. At least one year's experience working as a technical typist preparing computer system documentation or documenting developed software requirements.

Functional Description: Prepares draft and final form technical documents. Must be capable of typing at average or above average speed. Must be capable of typing technical narratives and data. Responsible for spelling, grammar, and proper format, and for proofreading finished documents. Must be capable of using various word processing equipment.

Consultant Level 4

Education/Experience: Must have Ph.D. with 8 years or MS/MBA with 10 years or BA/BS with 12 years or AA/AS with 14 years of relevant experience, including supervisory and project management experience.

Functional Responsibility: The Consultant IV is a recognized authority across multiple areas of expertise. Consultant provides leadership at a high technical and programmatic level for teams to accomplish customer sponsored projects, including new program development. Leadership comprises problem definition, identification of avenues of approach, identification of applicable resources, and execution of tasks within the project.

Consultant Level 3

Education/Experience: Must have Ph.D. with 5 years or MS/MBA with 7 years or BA/BS with 9 years or AA/AS with 11 years of relevant experience, including supervisory and project management experience.

Functional Responsibility: The Consultant III is a recognized authority across multiple areas of expertise. Consultant provides leadership at a high technical and programmatic level for teams to accomplish customer sponsored projects, including new program development. Leadership comprises problem definition, identification of avenues of approach, identification of applicable resources, and execution of tasks within the project.

Consultant Level 2

Education/Experience: Must have Ph.D. with 3 years or MS/MBA with 5 years or BA/BS with 7 years or AA/AS with 9 years of relevant experience, including supervisory and project management experience.

Functional Responsibility: The Consultant II is a recognized authority across multiple areas of expertise. Consultant provides leadership at a high technical and programmatic level for teams to accomplish customer sponsored projects, including new program development. Leadership comprises problem definition, identification of avenues of approach, identification of applicable resources, and execution of tasks within the project.

Consultant Level 1

Education/Experience: Must have Ph.D. with 1 year or MS/MBA with 3 years or BA/BS with 5 years or AA/AS with 7 years of relevant experience, including supervisory and project management experience.

Functional Responsibility: The Consultant I is a recognized authority across multiple areas of expertise. Consultant provides leadership at a high technical and programmatic level for teams to accomplish customer sponsored projects, including new program development. Leadership comprises problem definition, identification of avenues of approach, identification of applicable resources, and execution of tasks within the project.

Senior Consultant Level 3

Education/Experience: Must have Ph.D. with 10 years or MS/MBA with 12 years or BA/BS with 14 years or AA/AS with 16 years of progressive management experience, including extensive supervisory and project management experience.

Functional Responsibility: The Senior Consultant III is a recognized authority across multiple areas of expertise The Senior Consultant provides leadership at the highest technical and programmatic levels for teams to accomplish customer sponsored projects, including new program development. Leadership comprises problem definition, identification of avenues of approach, identification of applicable resources, and execution of tasks within the project.

Senior Consultant Level 2

Education/Experience: Must have Ph.D. with 6 years or MS/MBA with 8 years or BA/BS with 10 years or AA/AS with 12 years of progressive management experience, including extensive supervisory and project management experience.

Functional Responsibility: The Senior Consultant II is a recognized authority across multiple areas of expertise The Senior Consultant provides leadership at the highest technical and programmatic levels for teams to accomplish customer sponsored projects, including new program development. Leadership comprises problem definition, identification of avenues of approach, identification of applicable resources, and execution of tasks within the project.

Senior Consultant Level 1

Education/Experience: Must have Ph.D. with 2 years or MS/MBA with 4 years or BA/BS with 6 years or AA/AS with 8 years of progressive management experience, including extensive supervisory and project management experience.

Functional Responsibility: The Senior Consultant I is a recognized authority across multiple areas of expertise The Senior Consultant provides leadership at the highest technical and programmatic levels for teams to accomplish customer sponsored projects, including new program development. Leadership comprises problem definition, identification of avenues of approach, identification of applicable resources, and execution of tasks within the project.

Management Consultant Level 3

Education/Experience: Must have Ph.D. with 10 years or MS/MBA with 12 years or BA/BS with 14 years or AA/AS with 16 years of progressive senior level management and organizational experience.

Functional Responsibility: The Management Consultant III is responsible for management and performance of major contract programs requiring multidiscipline services and interorganizational cooperation of business units. Manages and directs all phases of a program from inception to completion to assure all technical, schedule, delivery, and cost requirements are met. Communicates with customer to resolve technical and contractual issues. Oversees the development of design concepts and test criteria. Reviews program schedules and potential impacts. Directs proposal preparation, management plans, budgets, and schedules for program, which are critical to the company. Directs the integration of a program management team, reviews progress and evaluates results.

Management Consultant Level 2

Education/Experience: Must have Ph.D. with 6 years or MS/MBA with 8 years or BA/BS with 10 years or AA/AS with 12 years of progressive senior level management and organizational experience.

Functional Responsibility: The Management Consultant II is responsible for management and performance of major contract programs requiring multidiscipline services and interorganizational cooperation of business units. Manages and directs all phases of a program from inception to completion to assure all technical, schedule, delivery, and cost requirements are met. Communicates with customer to resolve technical and contractual issues. Oversees the development of design concepts and test criteria. Reviews program schedules and potential impacts. Directs proposal preparation, management plans, budgets, and schedules for program, which are critical to the company. Directs the integration of a program management team, reviews progress and evaluates results.

Management Consultant Level 1

Education/Experience: Must have Ph.D. with 2 years or MS/MBA with 4 years or BA/BS with 6 years or AA/AS with 8 years of progressive senior level management and organizational experience.

Functional Responsibility: The Management Consultant I is responsible for management and performance of major contract programs requiring multidiscipline services and interorganizational cooperation of business units. Manages and directs all phases of a program from inception to completion to assure all technical, schedule, delivery, and cost requirements are met. Communicates with customer to resolve technical and contractual issues. Oversees the development of design concepts and test criteria. Reviews program schedules and potential impacts. Directs proposal preparation, management plans, budgets, and schedules for program, which are critical to the company. Directs the integration of a program management team, reviews progress and evaluates results.

Senior Management Consultant Level 3

Education/Experience: Must have Ph.D. with 15 years or MS/MBA with 17 years or BA/BS with 19 years or AA/AS with 21 years of Progressive senior level management and high level organizational experience.

Functional Responsibility: The Senior Management Consultant III is responsible for management and performance of major contract programs requiring multidiscipline services and interorganizational cooperation of business units. Manages and directs all phases of a program from inception to completion to assure all technical, schedule, delivery, and cost requirements are met. Communicates with customer to resolve technical and contractual issues. Oversees the development of design concepts and test criteria. Reviews program schedules and potential impacts. Directs proposal preparation, management plans, budgets, and schedules for program, which are critical to the company. Directs the integration of a program management team, reviews progress and evaluates results.

Senior Management Consultant Level 2

Education/Experience: Must have Ph.D. with 11 years or MS/MBA with 13 years or BA/BS with 15 years or AA/AS with 17 years of Progressive senior level management and high level organizational experience.

Functional Responsibility: The Senior Management Consultant II is responsible for management and performance of major contract programs requiring multidiscipline services and interorganizational cooperation of business units. Manages and directs all phases of a program from inception to completion to assure all technical, schedule, delivery, and cost requirements are met. Communicates with customer to resolve technical and contractual issues. Oversees the development of design concepts and test criteria. Reviews program schedules and potential impacts. Directs proposal preparation, management plans, budgets, and schedules for program, which are critical to the company. Directs the integration of a program management team, reviews progress and evaluates results.

Senior Management Consultant Level 1

Education/Experience: Must have Ph.D. with 7 years or MS/MBA with 9 years or BA/BS with 11 years or AA/AS with 13 years of Progressive senior level management and high level organizational experience.

Functional Responsibility: The Senior Management Consultant I is responsible for management and performance of major contract programs requiring multidiscipline services and interorganizational cooperation of business units. Manages and directs all phases of a program from inception to completion to assure all technical, schedule, delivery, and cost requirements are met. Communicates with customer to resolve technical and contractual issues. Oversees the development of design concepts and test criteria. Reviews program schedules and potential impacts. Directs proposal preparation, management plans, budgets, and schedules for program, which are critical to the company. Directs the integration of a program management team, reviews progress and evaluates results.

Information/Functional Analyst Level 3

Education/Experience: Must have MS/MBA with 2 years or BA/BS with 4 years or AA/AS with 6 years or HS/GED with 8 years of relevant experience related to performance of analysis of programs and information system schemes.

Functional Responsibility: The Information/Functional Analyst III will perform qualitative and quantitative analysis of complex programs and information system schemes. The Senior Information/Functional Analyst analyzes functional specifications to determine information and process flows, develops program logic and evaluates performance measures in support of complex implementation efforts.

Information/Functional Analyst Level 2

Education/Experience: Must have MS/MBA with 1 year or BA/BS with 3 years or AA/AS with 5 years or HS/GED with 7 years of relevant experience related to performance of analysis of programs and information system schemes.

Functional Responsibility: The Information/Functional Analyst II will perform qualitative and quantitative analysis of complex programs and information system schemes. The Senior Information/Functional Analyst analyzes functional specifications to determine information and process flows, develops program logic and evaluates performance measures in support of complex implementation efforts.

Information/Functional Analyst Level 1

Education/Experience: Must have MS/MBA with no experience or BA/BS with 2 years or AA/AS with 4 years or HS/GED with 6 years of relevant experience related to performance of analysis of programs and information system schemes.

Functional Responsibility: The Information/Functional Analyst I will perform qualitative and quantitative analysis of complex programs and information system schemes. The Senior Information/Functional Analyst analyzes functional specifications to determine information and process flows, develops program logic and evaluates performance measures in support of complex implementation efforts.

Senior Information/Functional Analyst Level 3

Education/Experience: Must have Ph.D. with 5 years or MS/MBA with 7 years or BA/BS with 9 years or AA/AS with 11 years of relevant experience related to analysis and evaluation of complex customer processes and requirements.

Functional Responsibility: The Senior Information/Functional Analyst III will provide expert advice and guidance with the analysis and evaluation of complex customer processes and requirements. The Senior Information/Functional Analyst III analyzes functional specifications to determine information and process flows, develops program logic and evaluates performance measures in support of complex implementation efforts.

Senior Information/Functional Analyst Level 2

Education/Experience: Must have Ph.D. with 3 years or MS/MBA with 5 years or BA/BS with 7 years or AA/AS with 9 years of relevant experience related to analysis and evaluation of complex customer processes and requirements.

Functional Responsibility: The Senior Information/Functional Analyst II will provide expert advice and guidance with the analysis and evaluation of complex customer processes and requirements. The Senior Information/Functional Analyst II analyzes functional specifications to determine information and process flows, develops program logic and evaluates performance measures in support of complex implementation efforts.

Senior Information/Functional Analyst Level 1

Education/Experience: Must have Ph.D. with 1 year or MS/MBA with 4 years or BA/BS with 6 years or AA/AS with 8 years of relevant experience related to analysis and evaluation of complex customer processes and requirements.

Functional Responsibility: The Senior Information/Functional Analyst I will provide expert advice and guidance with the analysis and evaluation of complex customer processes and requirements. The Senior Information/Functional Analyst I analyzes functional specifications to determine information and process flows, develops program logic and evaluates performance measures in support of complex implementation efforts.

Planning/Implementation Support Staff Level 3

Education/Experience: Must have MS/MBA with 1 year or BA/BS with 3 years or AA/AS with 5 years or HS/GED with 8 years of relevant experience related to performing planning and implementation support.

Functional Responsibility: The Planning/Implementation Support Staff III individual provides support for day-to-day as well as long-range program planning and processes. Activities require innovative approaches, an effective understanding of program requirements, and the capability to interpret, integrate, and disseminate large volumes of information. The Planning/Implementation Support personnel provide support to technical and program management in the direction, preparation, and coordination of management plans, budgets, and schedules. This individual may perform duties related to the production, collection and analysis of samples, surveys and data. This individual follows established procedures.

Planning/Implementation Support Staff Level 2

Education/Experience: Must have MS/MBA with no experience or BA/BS with 2 years or AA/AS with 4 years or HS/GED with 6 years of relevant experience related to performing planning and implementation support.

Functional Responsibility: The Planning/Implementation Support Staff II individual provides support for day-to-day as well as long-range program planning and processes. Activities require innovative approaches, an effective understanding of program requirements, and the capability to interpret, integrate, and disseminate large volumes of information. The Planning/Implementation Support personnel provide support to technical and program management in the direction, preparation, and coordination of management plans, budgets, and schedules. This individual may perform duties related to the production, collection and analysis of samples, surveys and data. This individual follows established procedures.

Planning/Implementation Support Staff Level 1

Education/Experience: Must have MS/MBA with no experience or BA/BS with 1 year or AA/AS with 3 years or HS/GED with 5 years of relevant experience related to performing planning and implementation support.

Functional Responsibility: The Planning/Implementation Support Staff I individual provides support for day-to-day as well as long-range program planning and processes. Activities require innovative approaches, an effective understanding of program requirements, and the capability to interpret, integrate, and disseminate large volumes of information. The Planning/Implementation Support personnel provide support to technical and program management in the direction, preparation, and coordination of management plans, budgets, and schedules. This individual may perform duties related to the production, collection and analysis of samples, surveys and data. This individual follows established procedures.

Senior Planning/Implementation Support Staff Level 3

Education/Experience: Must have MS/MBA with 3 years or BA/BS with 5 years or AA/AS with 7 years or HS/GED with 9 years of relevant experience related to performing planning and implementation support or directing others in such activities.

Functional Responsibility: The Senior Planning/Implementation Support Staff III personnel operate with a significant degree of autonomy. The individual provides support for day-to-day as well as long-range program planning and processes. Activities require innovative approaches, a broad understanding of program requirements, and the capability to interpret, integrate, and disseminate large volumes of information. The Senior Planning/Implementation Support personnel provide support to technical and program management in the direction, preparation, and coordination of proposals, management plans, budgets, and schedules. This individual utilizes problem solving techniques and performs overall strategic, tactical and operational planning. This individual develops and follows established procedures and maintains contacts to ensure conformance to customer requirements.

Senior Planning/Implementation Support Staff Level 2

Education/Experience: Must have MS/MBA with 2 years or BA/BS with 4 years or AA/AS with 6 years or HS/GED with 8 years of relevant experience related to performing planning and implementation support or directing others in such activities.

Functional Responsibility: The Senior Planning/Implementation Support Staff II personnel operate with a significant degree of autonomy. The individual provides support for day-to-day as well as long-range program planning and processes. Activities require innovative approaches, a broad understanding of program requirements, and the capability to interpret, integrate, and disseminate large volumes of information. The Senior Planning/Implementation Support personnel provide support to technical and program management in the direction, preparation, and coordination of proposals, management plans, budgets, and schedules. This individual utilizes problem solving techniques and performs overall strategic, tactical and operational planning. This individual develops and follows established procedures and maintains contacts to ensure conformance to customer requirements.

Senior Planning/Implementation Support Staff Level 1

Education/Experience: Must have MS/MBA with 1 year or BA/BS with 3 years or AA/AS with 5 years or HS/GED with 7 years of relevant experience related to performing planning and implementation support or directing others in such activities.

Functional Responsibility: The Senior Planning/Implementation Support Staff I personnel operate with a significant degree of autonomy. The individual provides support for day-to-day as well as long-range program planning and processes. Activities require innovative approaches, a broad understanding of program requirements, and the capability to interpret, integrate, and disseminate large volumes of information. The Senior Planning/Implementation Support personnel provide support to technical and program management in the direction, preparation, and coordination of proposals, management plans, budgets, and schedules. This individual utilizes problem solving techniques and performs overall strategic, tactical and operational planning. This individual develops and follows established procedures and maintains contacts to ensure conformance to customer requirements.

Labor Category Descriptions for SIN 874-4 and 874-4RC

Program Manager

Education/Experience: Bachelor's degree. Must have at least ten years' experience, of which at least six years must be specialized. Specialized experience includes: complete project development from inception to deployment, demonstrated ability to provide guidance and direction in the tasks similar to the sample tasks provided in the statement of work, proven expertise in the management and control of funds and resources, demonstrated capability in managing multi-task contracts of this type and complexity.

Functional Description: Serves as the contractor's contract manager, and shall be the contractor's authorized interface with the Government Contracting Officer (CO), the Contracting Officer's Representative (COR), government management personnel and customer agency representatives. Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel and communicating policies, purposes, and goals of the organization to subordinates. Shall be responsible for the overall contract performance and shall not serve in any other capacity.

Project Manager/Task Leader

Education/Experience: Bachelor's degree. Must have seven years of general experience including five years of specialized experience of which two years were direct supervisory experience.

Functional Description: Monitors each task and keeps the Program Manager abreast of all problems and accomplishments. Anticipates problems, and works to mitigate the anticipated problems. As a team or project leader, provides technical direction for the complete systems development effort. May serve as a technical authority for a design area. As a staff specialist or consultant, resolves unique and unyielding systems problems using new technology.. Can complete tasks within estimated timeframes and budget constraints. Schedules and assigns duties to subordinates. Interacts with government management personnel. Reports in writing and orally to contractor management and government representatives, including the government contracting officer.

Senior Systems Engineer

Experience: BS/BA with 6 years directly related experience in all phases of systems engineering. Specialized experience includes supervision of system engineers, and demonstrated use of interactive, interpretative systems with on-line, real-time acquisition capabilities. General experience includes increasing responsibilities in systems engineering.

Functional Responsibility: Analyzes and studies complex system requirements. Designs software tools and subsystems to support software reuse and domain analyses and manages their implementation. Manages software development and support using formal specifications, data flow diagrams, other accepted design techniques and CASE tools. Estimates software development costs and schedule. Reviews existing programs and assists in making refinements, reducing operating time, and improving current techniques. Supervises software configuration management.

Systems Engineer

Experience: BS/BA with 3 years of experience of which at least 1 year must be specialized. Specialized experience includes analytically solving workflows, organization, and/or planning problems.   General experience includes increasing responsibilities in systems engineering.

Functional Responsibility: Designs software tools and subsystems to support software reuse and domain analysis. Interprets software requirements and design specifications to code, and integrates and tests software components.

Operations Manager

Experience: AA/AS with 6 years of experience of which at least 3 years are specialized. Specialized experience includes supervision and operations experience on a large-scale computer system, knowledge of hardware, software and operating systems. General experience includes operations experience on a large-scale computer system.

Functional Responsibility: Manage computer operations. Schedule machine time and directs data entry efforts. Provides users with computer output.

Data Manager

Experience: BS/BA with at least 7 years of experience, of which at least 5 must be specialized. Specialized experience includes demonstrated experience using current DBMS technologies, application design utilizing various database management systems and experience with DBMS internals. General experience includes increasing responsibilities in DBMS systems analysis and programming. Must demonstrate the ability to work independently or under only general direction.

Functional Responsibility: Manages the development of database projects. Plans and budgets staff and database resources. When necessary, reallocates resources to maximize benefits. Prepares and delivers presentations on Database Management Systems (DBMS) concepts. Provides daily supervision and direction to support staff.

Data Management Specialist

Experience: BS/BA with 6 years of directly related experience**.** Specialized experience includes demonstrated experience using current DBMS technologies, application design utilizing database management systems, and experience with DBMS internals. General experience includes increasing responsibilities in DBMS systems analysis and programming. Must demonstrate the ability to work independently or under only general direction.

Functional Responsibility: Provides highly technical expertise in the use of DBMS. Evaluates and recommends available DBMS products to support validated user requirements. Defines file organization, indexing methods, and security procedures for specific user applications.

Data Administrator

Education/Experience: Bachelor's degree. Must have at least six years of general experience in systems analysis or programming including four years of specialized experience in DBMS.

Functional Description: Provides highly technical expertise and guidance in the design, implementation, operation and maintenance of database management systems (DBMS). Evaluates and recommends available DBMS products after matching requirements with system capabilities. Determines file organization, indexing methods, and security procedures for specific applications.   Controls the design and use of databases. Controls the global view, access, and safekeeping of databases. Monitors the use of databases. Must be capable of defining all required database administration policies, procedures, standards, and guidelines. Is an authority on the design of databases and the use of database management systems. Evaluates and recommends available DBMS products after matching requirements with system capabilities. Prepares and delivers presentations on DBMS concepts.

Computer Security Specialist

Experience: BS/BA with minimum of 7 years of experience, of which at least 5 years must be specialized. Specialized experience includes defining computer security requirements for high level applications, evaluation of approved security product capabilities, and developing solutions to MLS problems.

Functional Responsibility: Analyzes and defines security requirements for Multilevel Security (MLS) issues. Designs, develops, engineers, and implements solutions to MLS requirements. Gathers and organizes technical information about an organization's mission goals and needs, existing security products, and ongoing programs in the MLS arena. Performs risk analyses, which also includes risk assessment.

Configuration Management Specialist

Experience: BS/BA with minimum of 5 years of experience, of which at least 2 years must be specialized. Engineering and/or system analysis and programming experience, including configuration management experience.

Functional Responsibility: Responsible for configuration management activities including product identification, change control, status accounting, operation of the program support library, and development and monitoring of equipment/system acceptance plans. Evaluates and selects configuration management tools and standards. Coordinates with users and systems development personnel on releases of both system-level software and applications software. Verifies the completeness and accuracy of release libraries before implementation and ensures that correct versions of programs are included in specified releases. Prepares configuration management plans and procedures. Responsible for configuration management of requirements, design, and code. Operates and manages program support library. Monitors library structure and procedures to assure system integrity, including procedures for collection, release, production, test, and emergency libraries and the movement/migration of components between libraries. Monitors end-item acceptance plans. Supervises lower level personnel. Must have demonstrated capability for oral and written communications.

Quality Assurance Manager

Experience: BS/BA with minimum of 7 years of experience, of which at least 4 years must be specialized. Engineering and/or system analysis and programming experience, including quality assurance experience.

Functional Responsibility: Organizes and maintains all quality assurance documentation required. Responsible for ensuring compliance with recognized standards and practices. Reviews all documentation for completeness, accuracy, and correctness. Supports the test and integration personnel as a witness to testing requirements. Certifies that deliverables have met all quality requirements

Quality Assurance Specialist

Experience: BS/BA with minimum of 4 years of experience, of which at least 2 years must be specialized. Specialized experience includes Configuration Management, verification and validation, software testing and integration, software metrics and their application to software quality assessment. General experience includes increasing responsibilities in quality assurance and quality control.

Functional Responsibility: Assists in the evaluation of software and associated documentation. Participates in formal and informal reviews to determine quality.

Documentation Specialist

Experience: HS with minimum of 2 years of experience, of which at least 1 year is specialized in composing and producing technical documentation.

Functional Responsibility: Composes and finalizes technical documentation including specifications, user manuals, etc. in the style, content and format required by the relevant standards using input received from technical personnel.

Technical Writer

Minimum/General Experience: Bachelor's degree. Must have three years' experience, of which at least one must be specialized.   Specialized experience includes: demonstrated experience in editing documents,

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including technical documents. Must demonstrate the ability to work independently or under only general direction.

Functional Description: Assist in collection and organizing information required for preparation of user manuals, training materials, installation guides, proposals, and reports. Edit functional descriptions, system specifications, user manuals, special reports, or any other customer deliverables and documents. Assists in performing financial and administrative functions.

Technical Typist

Education/Experience: High School diploma or GED. Must have at least two years' experience in a technical typing position.   At least one year's experience working as a technical typist preparing computer system documentation or documenting developed software requirements.

Functional Description: Prepares draft and final form technical documents. Must be capable of typing at average or above average speed. Must be capable of typing technical narratives and data. Responsible for spelling, grammar, and proper format, and for proofreading finished documents. Must be capable of using various word processing equipment.

Technical Expert Level IV

Experience: PhD with a minimum of 15 years of experience**.**   Generally, this requires experience in information systems, including specialized experience providing state-of-the-art solutions in information systems technology (or, if the particular area of expertise in new state-of-the-art technology, the specialized experience should be consistent with the age of the technology). Recognized expert in the technology being addressed.

Functional Responsibility: The Technical Expert IV provides expert, independent services and leadership in specialized technical areas. Provides expertise on an as-needed basis to all task assignments. Provides expert advice and assistance in state-of-the-art software/hardware. Coordinates with contractor management and Government personnel to ensure that the problem has been properly defined and that the solution will satisfy the Government's requirement.

Technical Expert Level III

Experience: MA/MS with a minimum of 12 years of experience. Generally, this requires experience in information systems, including specialized experience providing state-of-the-art solutions in information systems technology (or, if the particular area of expertise is new state-of-the-art technology, the specialized experience should be consistent with the age of the technology.

Functional Responsibility: The Technical Expert III provides expert, independent services and leadership in specialized technical areas. Provides expertise on an as-needed basis to all task assignments. Provides expert advice and assistance in state-of-the-art software/hardware. Coordinates with contractor management and Government personnel to ensure that the problem has been properly defined and that the solution will satisfy the Government's requirement.

Technical Expert Level II

Experience: MA/MS with 10 years of experience**.** Generally, this requires experience in information systems, including specialized experience providing state-of-the-art solutions in information systems technology (or, if the particular area of expertise is new state-of-the-art technology, the specialized experience should be consistent with the age of the technology). Recognized expert in the technology being addressed.

Functional Responsibility: The Technical Expert II provides expert, independent services and leadership in specialized technical areas. Provides expertise on an as-needed basis to all task assignments. Provides expert advice and assistance in state-of-the-art software/hardware. Coordinates with contractor management

and Government personnel to ensure that the problem has been properly defined and that the solution will satisfy the Government's requirement.

Technical Expert Level I

Experience: BS/BA with 8 years of experience. Generally, this requires experience in information systems, including specialized experience providing state-of-the-art solutions in information systems technology (or, if the particular area of expertise is new state-of-the-art technology, the specialized experience should be consistent with the age of the technology). Recognized expert in the technology being addressed.

Functional Responsibility: The Technical Expert I provides expert, independent services and leadership in specialized technical areas. Provides expertise on an as-needed basis to all task assignments. Provides expert advice and assistance in state-of-the-art software/hardware. Coordinates with contractor management and Government personnel to ensure that the problem has been properly defined and that the solution will satisfy the Government's requirement.

Graphic Designer V

Experience: AA/AS with minimum of 9 years of experience in directly related in graphics design.

Functional Responsibility: Utilizes current graphic design technology and computer software packages to produce and develop high-level graphics and miscellaneous media files for multiple projects. May include line drawings, digital images, flow charts, slide presentations, animations, video stills/clips, and simulations. Requires in-depth knowledge and hands-on experience with the following software: PhotoShop, Illustration Package, 3D Modeling, Animation, Web-Design and HTML, Authoring of Courseware and Internet Sites. Provides supervision and training for graphic design personnel. Exercises creative judgment and originality by translating needs into graphics capabilities. Makes final decisions related to matters of design, composition and methods of presenting technical data.

Graphic Designer IV

Experience: AA/AS with minimum of 8 years of experience directly related in graphics design.

Functional Responsibility: Utilizes current graphic design technology and computer software packages to produce and develop high-level graphics and miscellaneous media files for multiple projects. May include line drawings, digital images, flow charts, slide presentations, animations, video stills/clips, and simulations. Requires hands-on experience with the following software: PhotoShop, Illustration Package, 3D Modeling, Animation, Web-Design and HTML, Authoring of Courseware and Internet Sites. Provides technical training and guidance to lower-level graphics personnel. Exercises creative judgment and originality by translating needs into graphics capabilities.

Graphic Designer III

Experience: AA/AS with minimum of 5 years of experience directly related in graphics design.

Functional Responsibility: Utilizes current graphic design technology and computer software packages to produce and develop graphics and miscellaneous media files for multiple projects. May include line drawings, digital images, flow charts, slide presentations, animations, video stills/clips, and simulations. May participate in website design. Uses a broad range of graphics production software and equipment. Involved in all aspects of graphics/illustration projects from conceptualization and development to final presentation.

Graphic Designer II

Experience: AA/AS with minimum of 3 years of experience directly related in graphics design.

Functional Responsibility: Utilizes knowledge of graphic design fundamentals and technology to develop graphics and miscellaneous media files for multiple projects. May include line drawings, digital images, flow charts, slide presentations, animations, video stills/clips, and simulations. Uses various computer graphics software programs. May participate in the design and creation of videos using computer and video equipment and cameras.

Graphic Designer I

Experience: HS with a minimum of 3 years of experience of which 1 year directly related in graphics design.

Functional Responsibility: Provides routine graphics support. Develops graphics and miscellaneous media files for multiple projects. May include line drawings, digital images, flowcharts, slide presentations, animations, video stills/clips, and simulations.

Instructional System Designer III

Experience: MA/MS with a minimum of 5 years related experience in instructional development.

Functional Responsibility: Instructional System Designer III develops associated media products needed to support courseware products. Could include graphics, animation, audio, digital video, still images, etc. Conducts field production and postproduction to produce video elements of a curriculum development program. Designs and develops computer based training, electronic performance support systems and other technology-based learning solutions. Develops appropriate training objectives and test methods and design instructionally valid training materials. Works on complex instructional systems design projects. Acts as a technical task lead. May supervise the work of lower-level training personnel.

Instructional System Designer II

Experience: BS/BA with a minimum of 2 years related experience in instructional development.

Functional Responsibility: Instructional System Designer II develops associated media products needed to support courseware products. Could include graphics, animation, audio, digital video, still images, etc. Conducts field production and postproduction to produce video elements of a curriculum development program. Designs and develops computer based training, electronic performance support systems and other technology-based learning solutions. Develops appropriate training objectives and test methods and design instructionally valid training materials. Works on complex instructional systems design projects. May act as a technical task lead.

Instructional System Designer I

Experience: BS/BA with a minimum of 0 years of related experience in instructional development.

Functional Responsibility: Instructional System Designer I develops associated media products needed to support courseware products. Could include graphics, animation, audio, digital video, still images, etc. Conducts field production and postproduction to produce video elements of a curriculum development program. May design and develop computer based training, electronic performance support systems and other technology-based learning solutions. Develops appropriate training objectives and test methods and design instructionally valid training materials. Performs the storyboarding of technology-based training solutions.

Programmer V

Experience: BS/BA with a minimum of 8 years of experience in the computer programming field.

Functional Responsibility: Participates in all phases of software development, including system design, analysis, architecture, and engineering.   Programs elements of the instructional materials that will be used in a digital format. Could include Power Point files, computer-based instruction, web-based instruction, databases,

training management software, and other electronic aids. Responsible for preparing custom code and creating e-learning plug-in components. Provides on-site support when installing e-learning products. Installs, configures, and troubleshoots various hardware and software platforms. Provides network support including providing technical solutions and training. Performs integration testing and support of various computer operating and/or network systems. Performs process analyses in order to recommend improvement. May train other programmer/analysts. May serve as technical task or team lead. Performs technical research on emerging technologies to determine impacts on application execution.

Programmer IV

Experience: BS/BA with a minimum of 5 years of experience in the computer programming field.

Functional Responsibility: Programs elements of the instructional materials that will be used in a digital format. Could include Power Point files, computer-based instruction, web-based instruction, databases, training management software, and other electronic aids. Responsible for preparing custom code and creating e-learning plug-in components. Provides on-site support when installing e-learning products. Provides network support including providing technical solutions and training. Performs integration testing and support of various computer operating and/or network systems. May train other programmer/analysts. Performs technical research on emerging technologies to determine impacts on application execution.

Programmer III

Experience: BS/BA with a minimum of 4 years of experience in the computer programming field. Specialized experience includes ADP systems analysis and programming. Must demonstrate the ability to work independently or under only general direction.

Functional Responsibility: Creates and/or maintains operating systems, communications software, database packages, compilers, assemblers, and utility programs. Modifies existing software, as well as creating special-purpose software to ensure efficiency and integrity between systems and applications.

Programmer II

Education/Experience: Bachelor's degree. Must have at least three years' experience in the computer programming field.

Functional Description: Performs assigned portions of design, programming, and documentation, for IS/ADP systems. Participates in all phases of software development with emphasis on the programming, testing, documentation, and acceptance phases. Designs and prepares technical reports and related documentation, and makes charts and graphs to record results.

Programmer I

Experience: BS/BA. 0 Years of Experience. Entry-level position.

Functional Responsibility: Performs assigned portions of design, programming, documentation for all IT/ADP systems. Participates in assigned phases of software development with emphasis on the programming, testing acceptance phases. Supports the preparation of technical reports and related documentation.

Testing and Validation Specialist

Experience: BS/BA with a minimum of 0 years of related experience.

Functional Responsibility: Analyzes tasks and job data to develop testing criteria and uses these criteria to develop performance-based testing instruments which measure students' learning and ability to perform the task. Designs and implements test reliability and CBT courseware validity studies. Develops and writes

validation reports. Familiar with the use and application of off-the-shelf tools. Applies concentrated and diversified knowledge of an advanced nature in broad assignment areas. Has ability to analyze and interpret statistical data. May supervise a group concerned with various testing and assessment activities.

Training & Performance Specialist II

Experience: MA/MS with a minimum of 8 years of related experience.

Functional Responsibility: Conducts research, development, application and evaluation of psychological principles relating to human behavior/learning to characteristics, design and use of environments and systems in the workplace. Develops training methods and materials such as curriculums, lectures, videos and job aids to improve performance. Performs statistical analysis and designs the evaluation of the resulting data. Applies sound and diversified knowledge of scientific principles and practices in broad areas of assignments and related fields.   Maintains current knowledge of the latest developments in the training field and educates staff members on such developments.   May serve as technical expert of task/project lead.

Training & Performance Specialist I

Experience: BS/BA with a minimum 6 years of related experience.

Functional Responsibility: Conducts research, development, application and evaluation of psychological principles relating to human behavior/learning to characteristics, design and use of environments and systems in the workplace. Develops training methods and materials such as curriculums, lectures, videos and job aids to improve performance. Performs statistical analysis and designs the evaluation of the resulting data. Applies sound and diversified knowledge of scientific principles and practices in broad areas of assignments and related fields. May serve as technical expert of task/project lead.

Training Specialist III

Experience: AA/AS with 7 years of related experience. Directly related experience includes the design, development, testing and implementation of computer based training programs.

Functional Responsibility: Defines training requirements and analyzes system software changes. Develops computer-based training objectives and methodologies.   Coordinates with subject matter experts to design training strategy. Designs courseware including structuring training classes. Creates lesson text. Provides documentation for software training. Tests training programs and edits for effectiveness, creates final version. Designs program authorizing systems. Presents training programs to users. Validates and evaluates training effectiveness. Designs program flowcharts. Develops multimedia training as required. Conducts research into new training, educational, and multimedia technologies. May serve as a team or task lead. Maintains current knowledge of relevant hardware and software applications as assigned.   Must have knowledge of the principles, methods, and techniques used in the design, development, testing, and implementation of computer-based training programs, as well as knowledge of relevant hardware/software and computer equipment as required.   Must have ability to present training programs and evaluate effectiveness of training.

Training Specialist II

Experience: AA/AS with 3 years of related experience. Directly related experience includes the design, development, testing and implementation of computer based training programs.

Functional Responsibility: Designs training objectives. Develops computer-based training for assigned software. Designs courseware and structures training classes. Creates lesson text. Provides documentation for software training. Designs program authorizing systems. Creates final version of training programs. Presents training programs to users. Designs program flowcharts. May serve as a team lead. Maintains current knowledge of relevant hardware and software applications as assigned. Must have knowledge of the principles, methods, and techniques used in the design and development of computer-based training

programs, as well as knowledge of relevant hardware/software and computer equipment as required. Must have ability to present training programs to users.

Training Specialist I

Experience: AA/AS with 0 years of related experience. Directly related experience includes the design, development, testing and implementation of computer based training programs.

Functional Responsibility: Administers computer-based training. Maintains records of training activities. Monitors effectiveness of the programs. Provides documentation for software training. Presents training programs to users. Assists in the design of program flowcharts. Maintains current knowledge of relevant hardware and software applications as assigned. Must have knowledge of the principles, methods, and techniques used in the design and development of computer-based training programs, as well as knowledge of relevant hardware/software and computer equipment as required.

Senior Training Specialist/Instructor

Education/Experience: Bachelor's degree. Must have six years' experience in information systems development, training, or related fields, with at least three years' experience developing and providing ADP and end-user training on computer hardware and application software.

Functional Description: Conducts the research necessary to develop and revise training courses and prepares appropriate training catalogs. Prepares all instructor materials (course outline, background material, and training aids). Prepares all student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Trains personnel by conducting formal classroom courses, workshops, and seminars. Provides daily supervision and direction to staff.

Training Specialist/Instructor

Education/Experience: Bachelor's degree. Must have four years' experience in information systems development, training, or related fields. Must have two years specialized experience. Specialized experience includes: experience in developing and providing ADP and end-user training on computer hardware and application software. General experience includes information systems development, training, or related fields. Demonstrated ability to communicate orally and in writing.

Functional Description: Conducts the research necessary to develop and revise training courses. Develops and revises these courses and prepares appropriate training catalogs. Prepares all instructor materials (course outline, background material, and training aids). Prepares all student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Trains personnel by conducting formal classroom courses, workshops and seminars.

Video Producer/Director

Experience: AA/AS with a minimum of 5 years of directly related experience.

Functional Responsibility: Performs all phases of video production for clients including writing scripts, filming video and editing footage. Coordinates with the client to ensure project goals and requirements are met. Manages on-scene production crew and supervises off-line and on-line editing. Ensures conformity to original script and storyboard. Performs quality control and assurance of final product.

Videographer/Editor

Experience: AA/AS with a minimum of 0 years of directly related experience.

Functional Responsibility: Sets up and operates video cameras and related audio, lighting and recording equipment used in instructional systems and incorporating interactive video disk technology. Performs off-line

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video editing. Advises producer/director regarding shot composition and assists in post-production shot selection. Accomplishes off-line video narrative, editing, special effects and animation along with quality control of off-line video tape. May develop computer graphics. Knowledge of cameras, editing, and duplicating equipment is required.

Equivalency Relationships

Four (4) years' experience (in addition to minimum experience requirements) may be substituted for a Bachelor's degree.

Two (2) years' experience (in addition to minimum experience requirements and a Bachelor's degree) may be substituted for a Master's degree.

Two (2) years' experience (in addition to minimum experience requirements and a Master's degree) may be substituted for a Ph.D.

For categories where Bachelor's degrees are required, a Master's degree may be substituted for two (2) years' experience; or a doctoral degree may be substituted for three (3) years' experience.

Certifications (PE Certification) and unique experience in specialized or emerging technologies may be substituted for one year of experience.

Appendix 3

BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE
(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act ___(Agency)___ and General Dynamics Information Technology enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) GS-23F-8049H.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the **Government that works better and costs less**.

Signatures

_____   _____
AGENCY   DATE   CONTRACTOR   DATE

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) GS-23F-8049H, Blanket Purchase Agreements, General Dynamics Information Technology agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (Ordering Agency):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER   ***SPECIAL BPA DISCOUNT/PRICE**

(2) Delivery:

DESTINATION   **DELIVERY SCHEDULE/DATES**

(3) The Government estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE   **POINT OF CONTACT**

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

    (a) Name of Contractor;

    (b) Contract Number;

    (c) BPA Number;

    (d) Model Number or National Stock Number (NSN);

    (e) Purchase Order Number;

    (f) Date of Purchase;

(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9)   The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

Appendix 4

BASIC GUIDELINES FOR USING
"CONTRACTOR TEAM ARRANGEMENTS"

Federal Supply Schedule Contractors may use "Contractor Team Arrangements" (see FAR 9.6) to provide solutions when responding to a customer agency requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to <u>terms and conditions</u> or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.

- Federal Supply Schedule Contractors may individually meet the customers needs, or

- Federal Supply Schedule Contractors may individually submit a Schedules "Team Solution" to meet the customer's requirement.

- Customers make a best value selection.

USA Commitment to Promote Small Business Participation Procurement Programs

Preamble

GDIT provides commercial products and services to the Federal Government. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

Commitment

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrates our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in Federal Government contracts. To accelerate potential opportunities please contact William Flannery, voice: 703-995-5156, fax: 703-383-6785, bill.flannery@GDIT.com.